



**Kerala Kera Karshaka Sahakarana Federation
Ltd. Kera Tower, Water Works compound,
Vellayambalam Thiruvananthapuram – 695033
Tel: 0471 2321046, 2326736, 2320504**

**Tender for Pest/Rodent Control Services at KERAFED
Karunagappally, Kozhikode Plants and Head Office Trivandrum**

Notice inviting Tender



Kerala Kera Karshaka Sahakarana Federation Ltd.
Kera Tower, Water Works compound, Vellayambalam
Thiruvananthapuram - 695033
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and Head Office Trivandrum**

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TENDER NO: KFD/PROJ/PC/2026

DATE: 12.10.2026

Kerala Kera Karshaka Sahakarana Federation Ltd. (KERAFED) invites competitive tenders from eligible and experienced agencies for providing pest and rodent control services at the following locations:

1. KERAFED Oil Complex, Karunagappally, Kollam District.
2. KERAFED Coconut Complex, Naduvannur, Kozhikode District.
3. KERAFED Head Office, Thiruvananthapuram.

The services at the two factories shall be provided daily on factory working days, while services at the Head Office shall be provided quarterly, in accordance with the scope and conditions specified in this tender document.

The tender document containing the Notice Inviting Tender, Instructions to Bidders, Terms and Conditions, Technical Details and Financial Bid Form can be downloaded from the official website of KERAFED, <https://kerafed.com/>, under the "Tenders" section.

The completed tender, together with the prescribed documents, tender fee and EMD or valid exemption documents, shall be submitted in accordance with the instructions contained in this document.

The last date and time for submission of tender is **26.10.2026 up to 2.30 PM**. KERAFED reserves the right to accept or reject any or all tenders, in whole or in part, without assigning any reason, subject to applicable rules.

SCHEDULE OF TENDER

Sl No	Description	
1	Name of work :	Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Plants and Head Office Trivandrum
2	Cost of tender document (Non refundable)	Rs. 1250/- + GST @ 18% (Total 1475)
3	Earnest Money Deposit	Rs.6000/- (Rupees Six thousand only)
4	Download of tender document from Kerafed Website https://kerafed.com/	From 13.10.2026 to 26.10.2026, 2.30 pm
5	Last Date & Time of receiving /submission of tender document.	On 26.10.2026, up to 2.30 pm.
6	Date & Time of opening of Tender	As on the last date of submission of tender i.e., on 26.11.2026 at 3.00 pm.
8	Time to visit plants and Head Office for estimation (Karunagappally, Kozhikode and Trivandrum)	From 14.10.2026 to 24.10.2026 (Only on working days from 10 am to 4 pm)
9	Contract period	One year
10	Notice period for Termination of contract.	30 days
11	Validity of tender	3 months from the date of opening of Bid.

Sd/-

MANAGING DIRECTOR
KERAFED

PART I – INSTRUCTIONS TO BIDDERS

1. Availability of tender documents

The tender document shall be available on the official website of KERAFED, <https://kerafed.com/>, from 13.10.2026 to 26.10.2026, up to 2.30 PM.

Bidders shall read the entire tender document and satisfy themselves regarding the scope of work, eligibility requirements, site conditions and contractual obligations before submitting their bids.

2. Submission of tender

The completed tender shall be submitted in a sealed cover addressed to:

The Managing Director
Kerala Kera Karshaka Sahakarana Federation Ltd. (KERAFED)
Kera Tower, Water Works Compound, Vellayambalam
Thiruvananthapuram – 695033
Tel: 0471-2321046, 2326736, 2320504

The envelope shall be superscribed:

“TENDER FOR PEST AND RODENT CONTROL SERVICES AT KERAFED KARUNAGAPPALLY, NADUVANNUR AND HEAD OFFICE, THIRUVANANTHAPURAM.”

The tender must reach the above address on or before 26.10.2026 at 2.30 PM. Late tenders shall not be considered.

3. Opening and evaluation of tender

The tenders shall be opened on 26.10.2026 at 3.00 PM at the office of the Managing Director, KERAFED, in the presence of bidders or their authorised representatives who wish to attend.

The technical bids shall first be scrutinised for compliance with the eligibility criteria and tender conditions. The financial bids of technically qualified bidders shall be evaluated thereafter.

The successful bidder shall ordinarily be selected based on the lowest evaluated annual quoted amount, subject to fulfilment of the tender conditions and approval by the competent authority. KERAFED shall not be bound to accept the lowest or any tender.

4. Documents to be enclosed

The sealed cover shall contain the following documents:

1. Proof of payment of the prescribed tender fee.
2. Proof of remittance of EMD or valid exemption documents, wherever applicable.
3. Signed copy of the Instructions to Bidders and Terms and Conditions.
4. Details of the firm, including full address, telephone number and email address.
5. Registration certificate and certificate of incorporation, wherever applicable.

6. GST registration details, wherever applicable.
7. Experience details, including a minimum of three years' relevant experience in the food-processing industry.
8. Details of major clients, with supporting work orders or experience certificates.
9. Turnover details for the preceding three financial years, supported by relevant documents.
10. Copies of applicable licences, registrations and statutory compliance documents.
11. Duly completed Financial Bid in the format prescribed in Annexure II.
12. Any other document specifically required under this tender.

Incomplete or unsigned bids, or bids not accompanied by the prescribed documents, shall be liable to rejection.

5. Tender fee and EMD

The Tender Fee and Earnest Money Deposit (EMD) shall be remitted through the payment method specified in the final tender notice. Payment may be made by direct remittance to the bank account of KERAFED or by Demand Draft/Pay Order, wherever permitted in the tender notice. Where Demand Draft or Pay Order is used, the instrument shall be drawn in favour of “**The Managing Director, KERAFED**”, payable at Thiruvananthapuram.

Bank account details:

Name of Bank : SBI
Beneficiary Name : KERAFED
Account No : 33568200817
IFSC Code : SBIN0007203

The tender fee shall be non-refundable. No interest shall be payable on the EMD.

Bidders claiming exemption from EMD or tender fee shall submit valid supporting documents establishing their eligibility under the applicable Government orders and procurement rules.

Tenders received without the prescribed EMD or valid proof of exemption shall be dealt with in accordance with the applicable procurement rules.

6. Inspection of sites

Bidders are advised to inspect the factories at Karunagappally and Naduvannur and the Head Office at Thiruvananthapuram before submitting their quotations.

Site inspections may be undertaken on working days from 10.00 AM to 4.00 PM during the period from 13.10.2026 to 24.10.2026, in coordination with the respective Plant Managers or the concerned office.

The bidder shall assess the nature and extent of the work, the site conditions, operational requirements and other relevant factors before quoting the rates.

7. Financial bid

The financial bid shall be submitted strictly in the format provided in Annexure II.

The bidder shall quote:

- A monthly rate for daily services at Karunagappally.
- A monthly rate for daily services at Naduvannur.
- A rate per service for quarterly services at the Head Office.

The rates shall be quoted exclusive of GST. Applicable GST shall be indicated separately.

The Financial Bid shall be submitted strictly in the format prescribed in this tender document. The total annual quoted amount for Items 1, 2 and 3, calculated for the entire contract period of one year, shall be considered for determining the L1 bidder, subject to compliance with the tender conditions and approval by the competent authority.

8. General instructions

8.1. All pages of the tender shall be signed by the bidder or its authorized signatory and stamped with the firm's seal, wherever applicable.

8.2. Conditional offers shall not be accepted.

8.3. Any alteration or correction shall be authenticated by the bidder.

8.4. Material misrepresentation may result in rejection of the bid or termination of the contract, as applicable.

8.5. KERAFED may seek clarifications or additional documents in accordance with applicable procurement rules.

8.6. KERAFED reserves the right to reject any or all tenders or cancel the tender process in accordance with applicable rules.

PART II – TERMS AND CONDITIONS

1. Scope of work

The selected agency shall provide pest and rodent control services at:

1. KERAFED Oil Complex, Karunagappally.
2. KERAFED Coconut Complex, Naduvannur.
3. KERAFED Head Office, Thiruvananthapuram.

The services shall cover the internal and external areas of the factory and office buildings, production and storage areas, corridors, toilets, factory surroundings and other areas identified by KERAFED.

2. Contract period

The contract shall be for one year from the commencement date specified in the work order or agreement. Any extension shall require written approval from the competent authority.

3. Frequency of services

3.1. KERAFED Oil Complex, Karunagappally

Pest and rodent control services shall be provided **daily on all factory working days**. The services shall cover the internal and external areas of the factory, including production areas, storage areas, corridors, toilets, surrounding premises and other locations identified by the Plant Manager.

3.2. KERAFED Coconut Complex, Naduvannur

Pest and rodent control services shall be provided **daily on all factory working days**. The services shall cover the internal and external areas of the factory, including production areas, storage areas, corridors, toilets, surrounding premises and other locations identified by the Plant Manager.

3.3. Routine and preventive treatment

The agency shall carry out routine preventive treatments and rodent-control measures as required to maintain effective pest control and hygiene standards. The agency shall provide adequate personnel, equipment and materials to ensure that the prescribed daily services are completed.

The agency shall maintain a daily service register at each factory recording the date, areas treated, nature of treatment, chemicals used and observations. The register shall be made available for verification by the respective Plant Manager or authorised officer.

3.4. KERAFED Head Office, Thiruvananthapuram

Pest and rodent control services shall be provided once every quarter, making a total of four scheduled services during the one-year contract period. The bidder shall quote a rate per service.

3.5. Additional treatments

Special treatments, including fumigation, may be undertaken when required by KERAFED, subject to prior written approval. Such treatments shall be charged at the rates specified in the accepted financial bid or at separately approved rates, as applicable.

4. Chemicals and food safety

Only legally permitted, appropriately registered and authorised chemicals and treatment methods suitable for food-processing premises shall be used.

All treatments shall be planned and carried out so as not to contaminate raw materials, work-in-process materials, finished products, packaging materials, machinery or by-products.

The agency shall coordinate with the Plant Manager before carrying out treatments in production, storage or other sensitive areas. All necessary precautions, including protection of exposed materials and observance of prescribed re-entry periods, shall be followed.

The agency shall maintain records of chemicals used, treatment dates, areas covered, dosage and safety precautions.

5. Personnel and supervision

The agency shall deploy trained, competent and suitably equipped personnel to carry out the services.

Technical supervision shall be provided periodically to assess the effectiveness of treatment and recommend preventive measures.

The agency's personnel shall comply with site-safety requirements, hygiene rules, access restrictions and instructions issued by the respective Plant Managers and the Head Office.

6. Statutory compliance

The contractor shall obtain and maintain all licences, registrations and permissions required under applicable law for the duration of the contract.

The contractor shall comply with applicable labour laws, minimum-wage requirements, social-security provisions, safety requirements and other statutory obligations relating to its personnel.

The contractor shall be responsible for payment of wages and other statutory dues of its employees and shall indemnify KERAFED against claims arising from its failure to fulfil such obligations, to the extent permitted by law.

7. Damage and liability

The contractor shall exercise due care while carrying out the services. Any damage to buildings, machinery, equipment, materials or other property caused by negligence or improper acts of the contractor or its personnel shall be rectified or compensated for by the contractor, subject to determination of responsibility and the agreement.

The contractor shall take appropriate measures to prevent injury to persons and damage to property during treatment.

8. Quality of service

The services shall be performed to the satisfaction of the respective Plant Manager or the officer authorised by KERAFED.

If any service is found unsatisfactory, the contractor shall take corrective measures within the time specified by KERAFED, without additional charge where the deficiency is attributable to the contractor.

Repeated failure to provide satisfactory services, breach of food-safety requirements or non-compliance with contractual obligations may result in termination in accordance with the contract.

9. Billing and payment

The contractor shall submit invoices in accordance with the approved contract rates and the service records certified by the respective Plant Manager or authorised officer.

For Karunagappally and Naduvannur, billing shall be on a monthly basis. For the Head Office, billing shall be on a quarterly-service basis, subject to satisfactory completion and certification of the service.

Payments shall be processed after verification of service performance, certification and compliance with applicable tax and statutory requirements.

10. Assignment and sub-contracting

The contractor shall not assign or sub-contract the work, in whole or in part, without prior written approval from KERAFED. Approval of any sub-contracting shall not relieve the contractor of its contractual responsibilities.

11. Termination

KERAFED may terminate the contract for unsatisfactory performance, material breach of contractual conditions, violation of applicable law or other grounds specified in the agreement.

Where termination without cause is permitted under the agreement, either party shall provide 30 days' written notice, subject to the terms of the agreement.

12. EMD refund and forfeiture

The EMD of unsuccessful bidders shall be refunded in accordance with applicable procurement rules after completion of the tender evaluation process.

The EMD of the successful bidder shall be dealt with in accordance with the tender conditions and approved contract.

If the successful bidder, without valid justification, refuses to accept the award or execute the agreement, the EMD may be forfeited only in accordance with the tender conditions and applicable rules, after following the prescribed procedure.

13. Rejection of tenders

KERAFED reserves the right to reject any or all tenders, cancel the tender process or take other action permitted under the applicable procurement rules, without being bound to accept the lowest offer.

14. Dispute resolution

Any dispute arising out of the tender or contract shall be dealt with in accordance with the agreement and applicable law.

15. Acceptance of conditions

Submission of the tender shall be deemed to indicate that the bidder has read and understood the tender document and agrees to comply with its conditions.

The successful bidder shall execute the agreement and commence services as directed by KERAFED.

Declaration by the bidder

I/We hereby declare that I/we have read and understood the tender document, including the Instructions to Bidders and Terms and Conditions, and agree to comply with the same. I/We further declare that the information and documents furnished with this tender are true and correct to the best of my/our knowledge.

Place: _____

Date: _____

Signature of bidder/authorised signatory: _____

Name: _____

Designation: _____

Name and seal of firm: _____

PART : II**Annexure-I
Technical Details**

Name of the Firm with Complete address	
Details of Application fee remitted (Amount, DD No, Receipt No & date	
Date of incorporation (attach copy of Certificate of incorporation)	
Details of the Firm (attach copies of Articles & Memorandum)	
Turnover for the last 3 years (attach copies)	
Income Tax Clearances (attach copy of last Assessment Order)	
Details of experience in Pest Control Service (attach relevant documents)	
Details of clients (attach relevant documents)	
Any other relevant details	

DATE:

SIGNATURE OF THE TENDERER
Name & Address Seal

Anexure-II

Financial Bid

Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Plants and Head Office Trivandrum

Sl No:	Facility	Service Required	Quoted Rate (Without GST)
1.	Kerafed Oil Complex Karunagappally	Daily (on factory working days)	Rs. _____ (Per Month)
2.	Kerafed Coconut Complex Naduvannur	Daily (on factory working days)	Rs. _____ (Per Month)
3.	Kerafed Head Office Thiruvananthapuram	Quarterly (4 times service in a year)	Rs. _____ (Per service)
Total (1+2+3)			

The Financial Bid shall be submitted strictly in the format prescribed in this tender document. The total annual quoted amount for Items 1, 2 and 3, calculated for the entire contract period of one year, shall be considered for determining the L1 bidder, subject to compliance with the tender conditions and approval by the competent authority.

I/We hereby certify that I/we have read and fully understood all the terms and conditions contained in this tender document before signing it and undertake to abide by them.

DATE:

SIGNATURE OF THE TENDERER

Name & Address Seal