

Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Units and Head Office Trivandrum



Kerala Kera Karshaka Sahakarana Federation Ltd.
Kera Tower, Water Works compound, Vellayambalam
Thiruvananthapuram – 695033
Tel: 0471 2321046, 2326736, 2320504

**Tender for Pest/Rodent Control Services at KERAFED
Karunagappally, Kozhikode Units and Head Office Trivandrum**

Notice inviting Open Tender

Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Units and Head Office Trivandrum



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Kozhikode Units and Head Office Trivandrum**

Notice inviting Open Tender

TENDER NO: KFD/PROJ/PC/2024

DATE: 05.08.2024

Kerafed invites competitive offers in sealed covers for Pest/Rodent control services at Kerafed Oil Complex Karunagappally, Kerafed Coconut Complex Naduvanur and Kerafed Head office Trivandrum. For complete details and bid documents please log on to <https://kerafed.com/> and go to “Tenders” and click on the link “Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Units and Head Office Trivandrum”. Last date of submission of tenders is on 14.08.2024 at 2.30 pm. Kerafed reserves the right to accept or reject any or all offers in full/part without assigning any reason whatsoever.

Name of work: Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Units and Head Office Trivandrum.

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The tender documents containing the Notice inviting Tender, General Conditions of contract, Bid form. The tender cost of **Rs. 1250/- + GST @ 18% (Total Rs.1475)** set as Non-refundable Tender Application Fees is to be submitted through online/DD in favour of Managing Director along with the bid.

The EMD of **Rs.2500/-** has to be remitted online/DD in favour of Managing Director, KERAFED is to be submitted along with the bid. Tenders without EMD and other prescribed document will be rejected without any notice to the bidder. Further details and clarifications if any required can be obtained from the office of the Managing Director, KERAFED during working hours.

Sd/-

MANAGING DIRECTOR
KERAFED

Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Units and Head Office Trivandrum

SCHEDULE

SI No	Description	
1	Name of work :	Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Units and Head Office Trivandrum
2	Cost of tender document (Non refundable)	Rs. 1250/- + GST @ 18% (Total Rs. 1475)
3	Earnest Money Deposit	Rs.2500/- (Rupees Two thousand five hundred only)
4	Download of tender document from Kerafed Website https://kerafed.com/	From 05.08.2024 to 14.08.2024, 2.30 pm
5	Last Date & Time of receiving /submission of tender document.	On 14.08.2024 , upto 2.30 pm .
6	Date & Time of opening of Tender	As on the last date of submission of tender i.e. on 14.08.2024 at 3.00 pm.
8	Time to visit plants and Head Office for estimation (Karunagappally, Kozhikode and Trivandrum)	From 05.08.2024 to 13.08.2024 (Only on working days from 10 am to 4 pm)
9	Contract period	One year
10	Notice period for Termination of contract.	30 days
11	Validity of tender	3 months from the date of opening of Bid.

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INSTRUCTIONS TO BIDDERS

The tender forms will be available at Kerafed Website <https://kerafed.com/> from 05.08.2024 to 14.08.2024, 2.30 pm.

1. The last date for submission of tenders is on 14.08.2024, up to 2.30 pm. The offers received after the last date and time mentioned above will not be considered.
2. The filled in tenders should be submitted to the address given below :

To

The Managing Director

Kerala Kera Karshaka Sahakarana Federation Ltd.

Kera Tower, Water Works compound, Vellayambalam

Thiruvananthapuram – 695033

Tel: 0471 2321046, 2326736, 2320504

The envelope containing bid should superscribed as “*Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Units and Head Office Trivandrum*”

3. The **Bid** will be opened on 14.08.2024 at 3.00 pm in the presence of bidders or their authorized representatives who may wish to be present. After scrutiny of the bids and assessment of the offers L1 party will be finalised.
4. The envelop should consists of the following documents. i.e.,
 - i) DDs/Pay orders for EMD and TENDER FEE
 - ii) Signed Copy of Instructions to bidders and Terms & Conditions.
 - iii) Company Details-
 - A) Company profile
 - B) Registration certificate
 - C) GST Details
 - D) Experience details (Minimum Three years in food processing Industry)
 - E) Agriculture license (Mandatory) , IPCA membership certificate, ISO, NIPH,CSIR (if available)
 - iv) Financial Bid form.
5. The offers are to be submitted in a sealed envelope and it should consists of all the required information listed above (4.1, 4.2, 4.3, 4.4)
6. The financial bid form shall contain only Financial details i.e., rate and other financial implications. The Financial Bid should be strictly in the format as given in Annexure “B”.

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Bids which are not containing required information listed above (4.1, 4.2, 4.3, 4.4) and documents kept in unsealed covers will not be considered.

7. Envelope should contain the DDs/Pay orders for EMD and TENDER FEE for **Rs.2500/-** and **Rs. 1250/- + GST @ 18% (Total Rs. 1475)** Those who are exempted shall write “MSME-Exempted” on the top of the cover and put original/certified copies inside the cover.

EMD amount of Rs. 2500/- (Rupees Two thousand five hundred only) in the form of Demand Draft / Pay Order in favour of “ The Managing Director, Kerafed” payable at Trivandrum and the cost of tender fee of **Rs. 1250/- + GST @ 18% (Total Rs. 1475)**, the Miscellaneous Receipt of the tender fee deposited or D.D or Pay Order shall be submitted in sealed cover. Please note that no interest is payable on the EMDs.

8. **Refund of EMD :-** EMD shall be refunded as under :

(i)EMD of all unsuccessful bidders shall be refunded within one month’s time after scrutiny and submission of Technical Assessment Report by Tender Committee to the Managing Director.

(ii)EMD of lowest bidder shall be refunded separately along with the Security Deposit.

(iii) In case the lowest bidder refused to render services after issue of allotment letter, a notice shall be served to them by giving **30 (thirty) days** time failing which their EMD amount lying/retained with us shall be forfeited without any further correspondence. Kerafed Managing Director is the competent authority to refund / forfeit the EMD amount.

9. All the pages of the tender form are to be signed by the bidder. In case of joint ownership, all owners have to sign all the pages of the bids. Incomplete bids and bids lacking in details and without signatures are liable to be rejected.
- 10 The Tender Inviting Authority reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons thereof. The Tender Inviting Authority does not bind to accept the lowest tender, if the firm fail to furnish the documents listed in (4.1, 4.2, 4.3, 4.4).
- 11 The tenderer not fulfilling eligibility conditions of the tender will not be considered.
- 12 Decision of Kerafed will be final conclusive and binding on the tenderer and Kerafed takes no responsibility for any delay whatsoever for submission of tender after the last date and time given in the Schedule.

Place :

Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Units and Head Office Trivandrum

Date :

Signature of Bidder with seal

TERMS AND CONDITIONS

1. The terms and conditions along with the instructions will form part of the tender to be submitted by the tenderer to Kerafed.
2. Tender which is received on account of any reason whatsoever including postal delay etc after the expiry of time and date i.e **14.08.2024**, up to **2.30 pm** fixed for submission of tenders shall be termed as 'LATE' tender and not to be considered.
3. Any agency submitting the tender shall be deemed to have read and understood the terms and conditions, scope of the work, visit the facilities for estimation and quoted accordingly.
4. Kerafed reserves the right to call for missing/additional requirements or otherwise from the applicant at the time of analysis of the tenders received in response to this notice.
5. Any conditional offer / tender shall not be considered.
6. Any modification in the tender after opening date shall not be considered.
7. The Tenderers should read and understand all the terms and conditions of the Tender before applying as the submission of the tender shall be deemed to signify the acceptance of the terms and conditions of this tender and Annexures forming a part and parcel of it and the successful tenderer shall sign and execute a Contract subsequently which shall be inclusive of the terms and conditions etc., as set forth in the entire tender document
8. Decision of Kerafed will be final conclusive and binding on the tenderer and Kerafed takes no responsibility for any delay whatsoever for submission of tender after the last date and time given in the schedule.
9. Kerafed does not bind itself to accept the lowest or any tender and reserves the right to reject all or any bid or cancel the tender without assigning any reason whatsoever.
10. The Bidders should ensure and confirm that they have the entire mandatory compliance certificates/ registrations/ license under various applicable laws including labour laws applicable for the state of Kerala. Minimum wages payable to the personnel to be engaged shall

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be strictly as per Labour Act only. The Bidder should comply with various provisions of Contract Labour (R & A) Act 1970 and Central Rules 1971

11. The bidder should not have been black listed with any office of Kerafed or any other establishments. The Bidders should have proper infrastructure/manpower/ tools and tackles for providing Pest Control and Rodent Services.
12. While discharging the duties, the agency shall be responsible for all injuries to persons, damage to building, materials, machineries, building structure, streets, and footpaths and shall rectify it at its own cost.
13. The contract shall be for a period of One Year initially. However, the same may be extended by two more years, not more than one year at a time, at the same rates.
14. The Contractor should possess, for the entire duration of the contract, all licenses and registrations as may be required under any law and shall be responsible in registering himself and obtain a valid license under contract Labour (Regulations and Abolition) Act, 1950 and rules there under. The Contractor shall comply with all applicable laws, rules and regulations relating to Provident Fund, Payment of Bonus, Minimum wages, Contract Labour Act or any other Statutory / Regulatory requirements. Any dispute regarding such dues shall and be dealt with and settled by the Vendor.
15. The Contractor shall not assign or sublet the benefits of this contract to any person or entity and in the event of any violation or breach thereof, Kerafed at its discretion but without prejudice to its other rights and remedies, terminate this contract immediately.
16. Pest/Rodent control treatments should be carried out in the internal and external periphery of the entire office and factory buildings.
17. As it is a food processing industry, the nature of treatment should not affect the raw materials, products in process, finished products and by products.
18. General infestation cum preventive treatments to be done in the factories (Karunagappally and Kozhikode) **daily (on factory working days)** and in the head office **quarterly** against rat, cockroaches, ants, silver fish, lizards, etc at all common facilities, factory buildings, corridors, factory surroundings, toilets etc. Eco friendly and pleasant smelling germicidal-cum-pesticidal spray that are internationally approved for food processing industries and safe human habitats.

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19. Special treatment for eradication of rodents will be carried out daily at all required areas with varying methods. The nature of treatment should not affect the raw materials, products in process, finished products and by products.
20. Periodical supervision should be done by technical supervisors for ensuring effectiveness in operation.
21. Kerafed reserves the right to cancel the contract anytime during the above term without assigning any reason.
22. The service charges should be quoted for the service in factories and head office in the format given at **Annex II**, The total amount (1+2+3) quoted will be considered for selecting L1 party.

I/We agree to the above terms and condition. I/We also hereby declare that the statements/documents written/produced by me/us in this tender document are true and if at any point of time, if it is found to be false/incorrect, done with a malafide intention, this whole contract stands vitiated and cancelled immediately.

Place :

Date :

Signature of Bidder with seal

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**Annexure I
Technical Details**

Name of the Firm with Complete address	
Details of Application fee remitted (Amount, DD No, Receipt No & date)	
Date of incorporation (attach copy of Certificate of incorporation)	
Details of the Firm (attach copies of Articles & Memorandum)	
Turnover for the last 3 years (attach copies)	
Income Tax Clearances (attach copy of last Assessment Order)	
Details of experience in Pest Control Service (attach relevant documents)	
Details of clients (attach relevant documents)	
Any other relevant details	

DATE:

SIGNATURE OF THE TENDERER

Name & Address Seal

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Anexure II

Financial Bid

Tender for Pest/Rodent Control Services at KERAFED Karunagappally, Kozhikode Plants and Head Office Trivandrum

Sl No:	Facility	Service Required	Quoted Rate (Without GST)
1.	Kerafed Oil Complex Karunagappally	Daily (on factory working days)	Rs. _____ (Per Month)
2.	Kerafed Coconut Complex Naduvannur	Daily (on factory working days)	Rs. _____ (Per Month)
3.	Kerafed Head Office Thiruvananthapuram	Quarterly (4 times service in a year)	Rs. _____ (Per service)
Total (1+2+3)			

The Financial bid should strictly be as per the given format given in the tender. The total amount (1+2+3) quoted will be considered for selecting L1 party. **Adherence to statutory requirements is the sole responsibility of the Tenderer.**

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

DATE:

SIGNATURE OF THE TENDERER

Name & Address Seal