

No: KFD/969/2024-MIS

Date: 23.07.2024

QUOTATION NOTICE

Sub:-Invitation for Annual Maintenance Contract (AMC) for Computers-Reg

We are inviting sealed quotations from reputed firms for the Annual Maintenance Contract (AMC) of computers and printers at our Head Office, Kera Tower, Water Works Compound, Vellayambalam, and our Stock Point at World Market Complex, Anayara, Thiruvananthapuram. Detailed specifications of the systems are appended to this notice.

Quotations should include:

1. Comprehensive scope of work
2. Detailed AMC charge per unit
3. Schedule for routine maintenance visits
4. Availability of certified technicians
5. Client list, including existing and previous customers
6. Standard terms and conditions

Prospective vendors are welcome to inspect the systems on working days between 11AM and 4 PM with prior approval from the undersigned.

The deadline for quotation submissions is **15th August 2024, by 5 PM.**

Please note that the undersigned reserves the right to accept or reject any or all quotations without providing any reasons.

We look forward to your prompt and professional response.



Managing Director